### **Annual Statement/Performance and Evaluation Report** Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary Grant Type and Number NJ39P041504 PHA Name: HIGHLANDS HOUSING AUTHORITY **Federal FY of Grant:** Capital Fund Program Grant No: 2004 Replacement Housing Factor Grant No: Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:) X Performance and Evaluation Report for Period Ending: 12/31/02 **Final Performance and Evaluation Report Summary by Development Account Total Estimated Cost Total Actual C** Line No. Cost **Original** Revised **Obligated Expended** Total non-CFP Funds -()--0-1406 Operations 1408 Management Improvements 2,500 1410 Administration \$ 10,000 1411 Audit -0-1415 Liquidated Damages -()-6 1430 Fees and Costs \$ 15,000 1440 Site Acquisition -()-1450 Site Improvement \$ 5,000 1460 Dwelling Structures \$ 90,000 10 1465.1 Dwelling Equipment—Nonexpendable -0-1470 Nondwelling Structures -0-12 1475 Nondwelling Equipment 13 2,500 14 1485 Demolition -()-1490 Replacement Reserve 15 -()-1492 Moving to Work Demonstration -()-16 -0-17 1495.1 Relocation Costs 1499 Development Activities -0-18 19 1501 Collaterization or Debt Service 52,000 20 1502 Contingency -0-21 Amount of Annual Grant: (sum of lines 2 - 20) \$ 177,000 22 Amount of line 21 Related to LBP Activities -()--0--()-23 Amount of line 21 Related to Section 504 compliance -0--0--()-Amount of line 21 Related to Security – Soft Costs 24 -0--0--0-25 -0--()--()-Amount of Line 21 Related to Security – Hard Costs

-0-

-0-

- 0-

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Amount of line 21 Related to Energy Conservation Measures

## Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

**Part II: Supporting Pages** 

PHA Name: High	lands Housing Authority	Grant Type and Number Capital Fund Program Grant No: NJ39P04150104 Replacement Housing Factor Grant No:				Federal FY of		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estim	nated Cost	Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
1. NJ 41-1	1. Install Entrance & Storm Doors	1460		\$ 60,000				
Jennie Parker Manor								
2. NJ 41-2	Upgrade Public Restrooms	1460		\$ 30,000				
Ptak Towers								
3. HA-Wide	Administration of Capital Fund     Program	1410		\$ 10,000				
	2. A/E Fees & Consultants	1430		15,000				
	3. Upgrade Computer software	1408		2,500				
	4. Upgrade Computer hardware	1475		2,500				
	5. Site Improvements	1450		5,000				
4. HA-Wide	Borrow funds to do the following	1501		52,000				
Debt Service	Work items: Replace roofs, doors & upgrade common areas at NJ41-1 cost 300,000 and Renovate kitchens at NJ41-2 cost \$250,000							
	GRAND TOTAL		\$177,000					

# Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule

PHA Name:HIGHLANDS HOUSING  Grant Type and Nu Capital Fund Progra Replacement Housi			m No: NJ39P04150104			Federal FY of Grant: 2004		
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			A. (Qu	ll Funds Expended uarter Ending Date	e)	Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
1. NJ 41-1, Jennie	9/30/06			6/30/08				
Parker Manor								
2. NJ 41-2	9/30/06			6/30/08				
Ptak Towers								
3. Management improvements	9/30/06			6/30/08				

## Capital Fund Program Five-Year Action Plan Part I: Summary

T dit il bulli	11001				
PHA: Name Highlands Authority	Housing			⊠Original 5-Year Plan  Revision No:	
Development	Year 1	Work Statement for Year 2	Work Statement for Year 3	Work Statement for Year 4	Work Statement for Year 5
Number/Name/HA-	2004	FFY Grant: 2005	FFY Grant: 2006	FFY Grant: 2007	FFY Grant: 2008
Wide		PHA FY: 2005	PHA FY: 2006	PHA FY: 2007	PHA FY: 2008
	Annual Statement				
1. NJ41-1		90,000	45,000	90,000	90,000
Jennie Parker Manor					
2. NJ41-2		0	45,000	0	0
Ptak Towers					
2.75.1.00		<b>72</b> 000	50.000	<b>72</b> 000	<b>72</b> 000
3. Debt Service		52,000	52,000	52,000	52,000
4. H.A. Wide		35,000	35,000	35,000	35,000
CFP Funds Listed for 5-year planning		177,000	177,000	177,000	177,000
Replacement Housing Factor Funds					

### Capital Fund Program Five-Year Action Plan

### Part II: Supporting Pages—Work Activities

	11 0 0					
Activities for		Activities for Year _2_			Activities for Year: _3	
Year 1		FFY Grant: 2005			FFY Grant: 2006	
		PHA FY: 2005			PHA FY: 2006	
2004	Development	Major Work	Estimated Cost	Development	Major Work	<b>Estimated Cost</b>
2001	Name/Number	Categories	Estimated Cost	Name/Number	Categories	
See	1. NJ41-1 Jennie	1. Floor	90,000	1. NJ41-1,Jennie	1. Upgrade Boilers	45,000
566	Parker Manor	repairs/replacement		Parker Manor		
An	2. Debt Service HA	1. Borrow funds to	52,000	2. NJ41-2-Ptak Towers	2. Upgrade Boilers	45,000
	Wide	replace roofs, doors &				
nual		upgrade common areas				
		at NJ41-1 & renovate				
		kitchens at NJ41-2				
		approx. \$550,000				
3.Statement						
				3. Debt Service H.A.	1. Borrow funds to	52,000
				Wide	replace roofs, doors &	
					upgrade Common areas	
					NJ41-1 and renovate	
					kitchens NJ41-2	
					apprx.550,000	
	3. H.A. Wide	1. Administration	10,000	4. H. A. Wide	1. Administration	10,000
_	J. H.A. Wide	2. Fees & Costs	15,000	4. H. A. Wide	2. Fees & Costs	15,000
		3. Site Improvements	5,000		3. Site Improvements	5,000
		4. Computer soft ware	2,500		4. Computer software	2,500
_		5. Computer hardware	2,500		5. Computer hardware	2,500
		3. Computer nardware	2,300		3. Computer nardware	2,300
	Total CFP Estimate	d Cost	\$177,000			\$177,000
			•			•

### Capital Fund Program Five-Year Action Plan

### **Part II: Supporting Pages—Work Activities**

	Activities for Year :4 FFY Grant: 2007		Activities for Year: _5 FFY Grant: 2008 PHA FY: 2008			
Development Name/Number	PHA FY: 2007  Major Work  Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost	
1. NJ41-1 Jennie Parker Manor	1. Emergency generator	50,000	NJ. 41-1 Jennie Parker Manor	1. Replace Siding	90,000	
T dikel Widioi	2. Siding (Partial)	40,000				
2. Debt Service HA Wide	1. Borrow funds to replace roofs, doors & upgrade common areas NJ41-1 & Renovate kitchens NJ41-2 apprx. 550,000	52,000	2. Debt Service	1. Borrow funds to replace roofs, doors & upgrade common areas at 41-1 & renovate kitchens at 41-2 apprx. 550,000	52,000	
3. H. A. Wide	Administration     Z. Fees & Costs     Site Improvements     Computer software     Computer hardware	10,000 15,000 5,000 2,500 2,500	3. H. A. Wide	Administration     Z. Fees & Costs     Site Improvements     Computer software     S. Computer hardware	10,000 15,000 5,000 2,500 2,500	
Total CFP Es	stimated Cost	\$177,000			\$177,000	

### **Annual Statement/Performance and Evaluation Report** Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary PHA Name: HIGHLANDS HOUSING AUTHORITY Grant Type and Number Federal FY of Grant: Capital Fund Program Grant No:NJ39P04150103 2003 Replacement Housing Factor Grant No: Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:) x Performance and Evaluation Report for Period Ending: 12/31/03 Final Performance and Evaluation Report **Summary by Development Account Total Estimated Cost Total Actual C** Line No. cost **Expended Original** Revised **Obligated** Total non-CFP Funds -0--0-1406 Operations 1408 Management Improvements -\$2,500-1410 Administration \$ 10,000 1411 Audit -0-1415 Liquidated Damages -()-6 1430 Fees and Costs \$ 15,000 1440 Site Acquisition 8 -()-1450 Site Improvement \$20,000 1460 Dwelling Structures \$95,617 10 1465.1 Dwelling Equipment—Nonexpendable -0-11 1470 Nondwelling Structures -0-12 1475 Nondwelling Equipment 13 \$2.500 14 1485 Demolition -0-1490 Replacement Reserve -()-15 1492 Moving to Work Demonstration 16 -0-1495.1 Relocation Costs -0-17 1499 Development Activities -()-18 1501 Collaterization or Debt Service 19 -0-1502 Contingency 20 -0-Amount of Annual Grant: (sum of lines 2 - 20) 21 \$ 145,617 22 Amount of line 21 Related to LBP Activities -()-23 Amount of line 21 Related to Section 504 compliance -()-

-0-

-0-

20,000

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Amount of line 21 Related to Security – Soft Costs

Amount of Line 21 Related to Security – Hard Costs

Amount of line 21 Related to Energy Conservation Measures

## Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

**Part II: Supporting Pages** 

PHA Name: Highla	PHA Name: Highlands Housing Authority		Grant Type and Number Capital Fund Program Grant No: NJ39P04150103 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised	Funds Obligated	Funds Expended		
1. NJ 41-1	1. Upgrade fire alarm system	1460		\$ 27,000					
Jennie Parker Manor									
2. NJ 41-2	1. Upgrade Windows	1460		\$ 20,000					
Ptak Towers	2. Site Improvements	1450	-	20,000					
	3. Replace first floor carpeting & Misc. Community Room upgrades	1460	-	48,617					
3. HA-Wide	1. Administration	1410		\$ 10,000					
	2. A/E Fees for all work	1430		\$ 15,000					
	Items Requiring A/E Services &								
	Consultant Fees in connection with								
	Administration of all Capital Fund								
	Programs								
4. H.A. Wide	Upgrade Computer Hardware	1475		\$2,500					
	2. Upgrade Computer Software	1408		\$2,500	-			-	
	GRAND TOTAL			<u>\$ 145,617</u>					

**Annual Statement/Performance and Evaluation Report** 

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

**Part III: Implementation Schedule** 

PHA Name:HIGHLANDS HOUS AUTHORITY	Capita	Grant Type and Number Capital Fund Program No: NJ39P04150103 Replacement Housing Factor No:				Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities		Fund Obligate Fund Ending D		All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
1. NJ 41-1, Jennie	3/31/05			3/31/06			
Parker Manor							
2. NJ 41-2	3/31/05			3/31/06			
Ptak Towers							
3. Management Improvements	3/31/05			3/31/06			

## Capital Fund Program Five-Year Action Plan Part I: Summary

PHA Name HIGH HOUSING AUTH				X Original 5-Y Revision No
Development	Year 1	Work Statement for Year 2	Work Statement for Year 3	Work Statement f
Number/Name/	2003	FFY Grant: 2004	FFY Grant: 2005	FFY Grant: 2006
HA-Wide		PHA FY: 2004	PHA FY: 2005	PHA FY: 2006
	Annual Statement			
1. NJ 41-1		\$ 117,000	\$ 130,000	\$ 0
Jennie Parker Manor				
2. NJ 41-2		\$ 30,000	\$17,000	\$147,000
Ptak Towers				
3. HA –Wide		30,000	30,000	
CFP Funds Listed for 5- year planning		177,000	177,000	177,000
Replacement Housing Factor Funds				

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1		Activities for Year: _2 FFY Grant: 2004 PHA FY: 2004	<u> </u>		Ac.
2003	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	
See	1. NJ 41-1 Jennie Parker Manor	1. Install Entrance and Storm Doors	\$ 117,000	1. NJ 41-1 Jennie Parker Manor	1. (
Annual		S			2. I Rep
Statement	1. NJ41-2 Ptak Towers	Elevator upgrade	\$30,000	2. NJ41-2 Ptak Towers	1U
	3. H. A. Wide	Computer Hardware     Computer Software	\$2,500 \$2,500	3. H.A. Wide	1 Co
	3. HA Wide	Administration	\$ 10,000	4. H.A.Wide	1 Ac
	4. HA Wide	Fees and Costs	\$ 15,000		
	Total CFP Estimate	ed Cost	\$ 177,000		

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

	Activities for Year: FFY Grant: 2006	<u>4</u>		Activities for Year: <u>5</u> FFY Grant: 2007
	PHA FY: 2006			PHA FY: 2007
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories
1. NJ41-2 Ptak Towers	1. Upgrade Kitchens	\$147,000	1. NJ 41-1 Jennie Parker Manor	1. Upgrade Boilers
2. HA Wide	Computer Hardware	\$2,500		
	2. Computer Software	\$2,500	2. NJ 41-2 Ptak Towers	1. Upgrade Boilers
3. HA Wide	Administration     Fees and Costs	\$10,000 \$15,000	Ttak Towers	
		, -7	3. HA Wide	Administration Fees & Costs
				Computer Hardware
				Computer Software
Total CFI	P Estimated Cost	\$ 177,000		

	Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/							
PHA N	ame: HIGHLANDS HOUSING AUTHORITY	Grant Type and Number						
		Capital Fund Program Grant N						
		Replacement Housing Factor (						
Orig	inal Annual StatementReserve for Disasters/ Em	ergenciesRevised An	nual Statement (revision no:	)				
<u>x</u> Pe	x Performance and Evaluation Report for Period Ending:12/31/03 Final Performance and Evaluation Report							
Line	Summary by Development Account	Total Estin	nated Cost					
No.								
		Original	Revised					
1	Total non-CFP Funds	-0-						
2	1406 Operations	-0-						
3	1408 Management Improvements	\$2,500						
4	1410 Administration	\$ 10,000						
5	1411 Audit	-0-						
6	1415 Liquidated Damages	-0-						
7	1430 Fees and Costs	\$ 15,000						
8	1440 Site Acquisition	-0-						
9	1450 Site Improvement	\$ 50,000						
10	1460 Dwelling Structures	\$ 96,981						

### **Annual Statement/Performance and Evaluation Report** Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/ PHA Name: HIGHLANDS HOUSING AUTHORITY **Grant Type and Number** Capital Fund Program Grant No:NJ39P04150102 Replacement Housing Factor Grant No: **Reserve for Disasters/ Emergencies Original Annual Statement Revised Annual Statement (revision no:)** x Performance and Evaluation Report for Period Ending:12/31/03 Final Performance and Evaluation Report Line **Summary by Development Account Total Estimated Cost** No. **Original** Revised 11 1465.1 Dwelling Equipment—Nonexpendable -0--()-12 1470 Nondwelling Structures 13 1475 Nondwelling Equipment 2,500 14 1485 Demolition -0-15 1490 Replacement Reserve -0-1492 Moving to Work Demonstration -0-16 17 1495.1 Relocation Costs -0-1499 Development Activities 18 -0-19 1501 Collaterization or Debt Service -0-20 1502 Contingency -0-21 Amount of Annual Grant: (sum of lines 2-20) \$ 176,981 Amount of line 21 Related to LBP Activities 22 -0-Amount ofline 21 Related to Section 504 compliance 23 -0-24 Amount of line 21 Related to Security – Soft Costs -0-25 -0-Amount of Line 21 Related to Security - Hard Costs

-0-

26

Amount of line 21 Related to Energy Conservation Measures

# Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/ Part II: Supporting Pages

PHA Name: Highl	ands Housing Authority	Grant Type and Number						
			gram Grant No: NJ3					
			sing Factor Grant N	<u>lo:</u>				
Development	General Description of Major Work	Dev. Acct No.	Quantity	Total Estir	mated Cost			
Number	Categories							
Name/HA-Wide								
Activities								
				Original	Revised			
1. NJ 41-1	1. Complete Site Improvement	1450		\$50,000	50,000			
Jennie Parker	2. Upgrade Fire Alarm System	1460		\$66.981	66,981			
Manor				<u> </u>	<del></del>			
	3. Security Camera	1460		0	2,020			
2. NJ 41-2	1. Upgrade Windows	1460		\$ 30,000				
Ptak Towers	2. Boiler Repairs	1460		0	3,850			
3. HA-Wide	1. Administration	1410		\$ 10,000	10,000			
J. 11/1 WIGO	2. A/E Fees for all work	1430		\$ 15,000	15,000			
	Items Requiring A/E Services &	1430		\$ 13,000	13,000			
	Consultant Fees in connection with	† <u> </u>		†				
	Administration of all Capital Fund	Τ		T'				
	Programs							
	3. Computers	1460		0	4,207			
4. H.A. Wide	Upgrade Computer Hardware	1475		\$2,500	2,500			
	2. Upgrade Computer Software	1408		\$2,500	2,500			
	GRAND TOTAL			<u>\$176,981</u>	176,98			
					1			

# Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFI Part III: Implementation Schedule

Tart III. Implementau	ion Scheu	uic				
PHA Name:HIGHLANDS HOUSING			Grant Type and Number Capital Fund Program No: NJ39P04150102 Replacement Housing Factor No:			
Development Number	All Fund Obligated			All Funds Expended		
Name/HA-Wide Activities	(Qua	arter Ending D	Oate)	(Quarter Ending Date)		
	Original	Revised	Actual	Original	Revised	Actual
1. NJ 41-1, Jennie	3/31/04			3/31/05		
Parker Manor						
2. NJ 41-2	3/31/04			3/31/05		
Ptak Towers						
3. Management Improvements	3/31/04			3/31/05		
	ļ					